

2020-2021 YCDSB School Re-entry Plan





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Guiding Principles

We have reopened our schools with a focus on:

- 1) All stakeholders' health, safety and well-being;
- 2) Consistency with public health norms and directives;
- 3) Respecting social norms by educating staff and students on bully prevention and planning for inclusive classrooms;
- 4) Planning and logistics for returning to school;
- 5) Addressing the needs of our exceptional learners;
- 6) Addressing and following public health directives upon return and in cases of resurgence;



Guiding Principles, Continued

We have reopened our schools with a focus on:

- 7) Addressing synchronous and asynchronous teaching modalities;
- 8) Addressing changes in methods of assessment and evaluation;
- 9) Addressing transportation concerns with modifications to routes, bus capacity and Personal Protective Equipment (PPE); and
- 10) Respecting collective agreements and working conditions, to the extent possible.
- 11) At all times being cognisant of human rights and equity issues that may arise in the learning and work environment.



Overview

- YCDSB re-entry plan based on directives from the Ministry of Education, Ministry of Health, recommendations by the Provincial Chief Medical Officer of Health and York Region Public Health
- Physical distancing is the most protective risk mitigation measure
- Given that physical distancing is not always possible in schools, it will be important to "layer" multiple measures to reduce the risk of COVID-19 in schools
- These other measures include respiratory etiquette, hand hygiene, and wearing non-medical masks.



Overview, Continued

- The physical health of all of our students is the underlying principle of all of our COVID-19 related procedures and practices. COVID-19's spread can be reduced by adhering to the following three principles:
 - **Physical distancing**
 - **Regular hand washing**
 - **Mask wearing**
- There will be measures in place to reduce the risk of transmission of COVID-19.



School Re-entry Information

- **Elementary** students in Kindergarten to Grade 8 will attend school five days per week, with one cohort for the full day, including lunch.
- **Secondary students** will return in an adapted model, with class cohorts of approximately 15 students, attending on alternate days
 - Students will include 150 minutes of in-person, face to face learning on alternate days and 150 minutes of synchronous online learning every day
- **Enhanced health and safety protocols** will be in place



School Re-entry Information, Continued

- Parents have the option to enrol their children in either in-person or remote learning under the hybrid learning model
- In the elementary panel:
 - All in-person and remote students will be part of their home school in a blended class under the direction of a classroom teacher
 - There are no longer specific re-entry dates
 - Parents/Guardians wishing to transition their child from either modality within the hybrid model may do so by written request to the home school principal
 - Switch in modality to in-person learning may require a waiting period pending the school's ability to maintain physical distancing measures in class



Before and After School Programs

- Ministry of Education stated all Before and After School programs may operate with pre-COVID-19 ratios
- Where students from different school-day classes must interact to participate in the B and A program, York Catholic and its providers will make every effort to limit those interactions to the greatest extent possible
- Make use of large, well-ventilated spaces (e.g. gymnasium) or outdoor spaces as much as possible
- B and A programs are required to follow strict health and safety guidelines, equivalent to those in schools.



Before and After School Programs, Continued

Parents are encouraged to read the following guidelines: [Before and After School Programs \(Kindergarten to Grade 6\) – Policies and Guidelines for School Boards.](#)"

- The Ministry of Education has launched a [webpage to report COVID-19 cases in schools and child care centres](#). This page will be updated every weekday with the most up-to-date COVID-19 information available, including a summary of cases in schools and licensed child care centres and agencies, if a COVID-19 case is confirmed at your school, and where the numbers come from.



Before Arriving at School

Staff and students must not attend school/work if they:

- have any symptoms of COVID-19 including respiratory, even if mild
- have been diagnosed with COVID-19
- have been directed by public health or a medical practitioner to self-isolate and/or get tested
- have recently returned from travel in the last 14 days that requires a period of self-isolation

The use of a mask is not an acceptable measure to attend school/work for those who are symptomatic.



Before Arriving at School, Continued

- **Routine self-screening** for all staff and students is required every morning **before** coming to school
- Self-assessment must be conducted by all students (supported by parents). Parents are to use the [self-assessment](#) from the Ministry of Education, **daily** before sending your child to school.
- Parents of young children should review our video on Returning to School During Covid 19: Vimeo:
<https://vimeo.com/449324526?ref=em-share>
- Any student experiencing COVID-19 symptoms **must** remain home (use of mask not acceptable alternative)
- [Tested! Now What?](#) Click this link for information for what to do after you've been tested



Before Arriving at School, Continued

For more information, please view:

- ***For Staff*** - the Ministry of Health's [COVID-19 Reference Document for Symptoms](#)
- ***For Students*** - the Ministry of Health's [COVID-19 Screening Tool for Children in School and Child Care](#)



Arrival at School

- Where possible, students must maintain a physical distance at all times, as they enter, move through and exit the building
- Once students enter a school, it is recommended they remain at school until the end of the school day (elementary) or the end of their class schedule (secondary)
- Doors will have signage for entry and exit



Elementary Arrival

Masking:

Kindergarten	Grades 1 to 12
Students in Kindergarten are recommended to wear masks while at school	Students in Grades 1-12 must wear their masks when arriving at school as mandated by the Ministry of Education

Moving through the school building:

- Where possible, stairwells will be designated for up or down movement.
- Hallways will have directional arrows to indicate a unidirectional path.



Elementary Arrival, Continued

- Elementary students will line up outside and use arm span to keep distance between their classmates
- Parents are asked to bring/send children to school as **close to bell time as possible**
- Students maintain a physical distance of 2 metres as they enter, move through and exit the building
- No gatherings of students will occur (i.e., assemblies)
- All student work will take place in the classroom



Secondary Arrival

- Secondary students are to enter the school as soon as their bus drops them off in the morning
- Students walking or being dropped off at school by parents are to arrive at school as close to the bell time as possible and no more than 15 minutes before the start of class
- All students must proceed directly to their class
- There is to be no stopping or socializing in the hallways or common area.
- Students must maintain 2 metres physical distancing at all times.
- Libraries, chapels and cafeterias will be closed
- Lockers will not be used



Staff

- All staff, including custodians and maintenance workers will wear Board provided medical grade masks at all times and will be provided with a reusable face shield to use when walking in common areas of the school, hallways, the main office, staffroom etc., or when physical distance of 2 metres/6 feet cannot be maintained in the classroom.
- Face shields will be replaced every 2 weeks.
- In Special Education classes, staff members will have medical grade masks and face shields and other PPE as appropriate, as physical distances cannot always be maintained, in many cases.



Staff, Continued

- On a daily basis, before leaving home, staff are to complete and adhere to the instructions on this [self-assessment](#) daily before coming to work. Staff will receive a daily reminder in their Google Mail to self-assess.
- Any staff experiencing COVID-19 symptoms must not attend work. Staff must get tested immediately and share the test results with Employee Health and Safety Services as soon as they are available.
- **Click this link for information for what to do after you've been tested: [Tested! Now What?](#)**

Staff are encouraged to review York Region Public Health's [Preventing COVID-19 Exposures in the School: Guidance Regarding Staff/Visitors](#)



Developing Symptoms of COVID-19 at School

Parents/Caregivers will be contact to immediately pick up a student who develops symptoms of COVID-19 at school. Students will be isolated with supervision in a prearranged isolation room until they can be picked up.

Steps to take after picking up your child from school after showing symptoms of COVID-19:

We recommend seeking medical attention and being tested for COVID-19 as outlined in the [Ministry of Health COVID-19 Screening Tool for Children in School and Child Care](#). Isolate your child at home, away from other household contacts while waiting for test results. (As long as the student has not traveled in the last 14 days or is a close contact of a case, asymptomatic siblings can remain at school while awaiting test results).



Developing Symptoms of COVID-19 at School, Con't

If your child is tested and receives a positive result: follow directives from York Region Public Health, KEEP YOUR CHILD HOME FROM SCHOOL and self-isolate for at least 14 days from the onset of symptoms and notify your child's school as soon as possible.

If your child is tested and receives a negative result: he/she may return to school if symptoms have been improving for at least 24 hours.

If your child is assessed by a doctor and is given an alternate diagnosis: for the symptoms he/she may return to school if symptoms have been improving for at least 24 hours.

If your child was not tested for COVID-19 or assessed by a doctor/health care provider: he/she may return after 14 days have passed since their symptoms started and it has been at least 24 hours since their symptoms started improving.

****Note for Principal:*** *If the student had a known exposure to a confirmed or probable case of COVID-19, international travel in the 14 days prior to symptom onset, then contact Public Health and School Superintendent.*

Families and students are encouraged to review York Region Public Health's [Preventing COVID-19 Exposures in the School: Guidance Regarding Students](#).



Isolation Room Protocol

- A room in the school is designated to isolate students and staff that become ill where they can be supervised until picked up. The library cannot be used as a school's isolation room.
- If possible locate it in a low traffic area and near the main entrance.
- Ensure the room is set up to have 2 meters/6 feet of physical distance between seating in the event there is more than one student in the room.
- The following must be present in the isolation room:
 - Hand washing sink or hand sanitizer
 - Tissues to promote respiratory etiquette
 - Lined garbage bin for soiled items (i.e., PPE, tissues, etc.)
 - Supply of child sized medical masks



Isolation Room Protocol

- Personal protective equipment (PPE) kit including disposable gloves, surgical mask, disposable gown and face shield for staff supervising student(s) must be worn.
- Staff supervising the isolation room must fill out the
- [Isolation Room Log](#) for each student/staff person.
- Increased air circulation or a window to open if possible.
- All personal materials of ill individuals to be bagged and sent home with the individual (i.e. backpack, lunch bag, coat, hat, indoor shoes, school supplies, etc.)
- Schools will dedicate a washroom for use by individuals using the isolation room. Post a sign to indicate for use by isolation room individuals only



Isolation Room Protocol

- Designate or delegate supervision of the Isolation Room
- Contact the Custodian to clean and disinfect the isolation room and designated washroom. Isolation Room Cleaning Log must be posted in the room and updated once disinfection is completed
- Custodians to have gowns, if requested
- If you know a student is going to be away for an extended period of time please send home any books the child may need while in quarantine, or isolation. Place books, backpack etc in a clear, clean garbage bag



Main Office Routine

- To reduce student, staff and visitor traffic in the main office at the beginning of the school year the main office door will be locked until routines have been established for students
- Staff must follow the same procedures outlined for students.
- The door to the main office is to be open for staff.
- Staff is to wear their mask and face shield when they enter any common area, staff rooms, and photocopy rooms - especially the main office
- Signs are to be posted on the main office door to indicate the maximum number of people (staff plus students) allowed in the main office at one time based on physical distancing protocols.



Main Office Routine, Continued

- ‘Please wait’ signs will be placed near the office reception counter and hallway to remind staff, students and visitors where to stand and to indicate appropriate waiting locations prior to entering the office
- Staff should only be entering the office for a specific purpose.
- Please do not socialize with admin staff in the main office.
- Please make an appointment if you need to see an administrator prior to reporting to the office unless the matter is urgent or time-sensitive
- Offices that are too small to adhere to the distancing protocols are to put a procedure in place that keeps everyone in their school safe.
- Signs should be placed on the front doors identifying that many services are available online, such as Online Registration please visit www.ycdsb.ca.



Visitors

Anyone other than staff or students are considered visitors

- Until further notice, visitors are not allowed to enter the school unless they have a **pre-arranged appointment**
- Parents/guardians will contact the school by telephone if assistance is required or to book an appointment

Visitors will only be allowed to enter the school after they have completed the York Region Public Health self-assessment and have no symptoms.

- Visitors will be admitted individually in Elementary schools by buzzer and wait in the foyer.
- Visitors in Secondary schools will follow directions posted at main office or call/email to make an appointment



Visitors Must ...

- complete COVID-19 [self-assessment](#) before entering
 - Any visitors experiencing COVID-19 symptoms must not enter the school and leave immediately
- use hand sanitizer upon entry
- sign in to the visitor log and report to the designated reception area
- wear a medical mask at all times (if visitor does not have a medical mask, the school will provide one)
- maintain a two-metre physical distance
- follow the unidirectional arrow in the hallways and stairwells.
- All permitted visitors must sign in and out in the [Visitor Log](#) for contact tracing and safety precautions.

Visitors are encouraged to review York Region Public Health's [Preventing COVID-19 Exposures in the School: Guidance Regarding Staff/Visitors](#)



New Registrations

The York Catholic District School Board welcomes news registrations

Only one parents/guardian and the student attend the school for new registration meetings.

If necessary, a translator or additional family member may be present.

These meetings must be pre-arranged with the school principal.



Exit and Entry Plans

- Doors must have signage for entry and exit
- Where possible, doors must be designated for various grades/purposes
- Students in **Grades 1-12 must wear a mask**. Students in Kindergarten are encouraged to wear a mask
- Where possible stairways must be designated for directionality
- Hallways must have directional arrows to ensure minimal face to face contact or guide all individuals in a unidirectional path



Exit and Entry Plans, Continued

- Elementary students must receive instruction and shown where to line up outside and how to use their arm span to keep distance between their classmates.
- Secondary students must enter within the appropriate block of time and move immediately to their classrooms
- No gatherings of students are to occur.
- All student centred work is to take place within the confines of the classroom.



Exit and Entry Plans, Continued

- Each school will identify a preferred school entry protocol for students to minimize congestion (e.g., having students line up outside before entering, grouping students, moving directly to classrooms).
- Elementary schools to continue with past practice - entry to classrooms 15 minutes before the bell with supervision inside or enter the classroom after the bell with yard supervision prior. Parents are asked to bring child(ren) to school as close to bell time as possible.
- Staff and students are to maintain physical distance as they enter, move through and exit the building.
- Students are to use only the sanitizer provided by the school or where practical, wash hands upon arrival in the classroom. **Hand washing is still the most recommended method of virus prevention.**



Exit and Entry Plans, Continued

- Students wishing to bring in their own sanitizer for use on the bus or at school must ensure it is scent free and is **not** to be shared with other students
- Elementary students need not wear masks when dismissing for recess. They must walk out respecting social distance of 2 metres/6 feet and re-enter in the same way
- Correct procedures for removing and replacing masks will be reviewed by the classroom teacher
- Students should be encouraged to be physically active while outside



Movement through the School

- Signage will be posted throughout the school Messaging and signage will be persistent and ongoing to help educate and inform the school and extended community.
- Secondary students are to enter the school as soon as their bus drops them off at school in the morning and they must proceed directly to their class. Students walking or being dropped off at school are to arrive no more than 15 minutes before the start of class. There is to be no stopping or socializing in the hallways. No one is to go to a common area like the library/cafeteria. These areas are closed to student activity.



Lockers and Coat Hooks

Elementary:

Use of coat hooks and/or lockers **will be a site based decision based on multiple factors** (physical layout of school, ensuring safety for students, supervision capabilities, number of available coat hooks/lockers)

Schools that are able to make use of hooks in the hallways will following outlined protocols regarding distancing, hook sanitizing and hand sanitizing protocols.

Secondary:

Lockers in secondary schools will be closed off.

Lockers will not be used in order to ensure distancing.



Movement through the School

- Where possible, students must maintain a physical distance of 2 metres/6 feet at all times, as they enter, move through and exit the building.
- Students in **Grades 1 to 12** will wear face coverings (non-medical masks) while in school. Students in Kindergarten are encouraged to wear masks while in school.
- Directional signage will be posted to create a unidirectional flow throughout the building - everyone must follow this pathway



Movement through the School, Continued

- Once students enter school, they must remain at school until the end of the school day (elementary) or the end of their class schedule (secondary), unless a student is displaying symptoms of COVID-19 in which case the student will be asked to leave the school with parent/guardian accompaniment.
- Mailboxes- Staff that are responsible for sorting and delivering mail, are to sanitize hands prior to doing so, Staff are also recommended to use gloves in doing so.



Elementary Recess

- Outdoor **recess** play time will continue - physical activity is critical for student health and provides a break from wearing a mask.
- Recess is to occur under teacher supervision.
- Students will follow [doffing procedures](#):
 - Clean hands, remove and store their mask in a brown paper bag and/or breathable cloth bag sent from home.
- The bagged mask will be left in the classroom.
- Recess times will be staggered to prevent the mixing of cohorts in hallways



Elementary Recess, Continued

- During recess students will remain with cohorts to the extent possible
- Upon returning to the classroom, students will follow [donning procedures](#):
 - Wash/sanitize their hands and put their mask back on
- Correct procedures for removing and replacing masks will be reviewed by the classroom teacher.
- Students in grades FDK - 8 who wish to wear their masks outside for recess may do so.

This is the preferred recess practice recommended by York Region Public Health.



Elementary Recess, Continued

Procedures for Staff

- Staff must wear a mask and face shield when outside for supervision. This precaution is expected in order to protect our staff from any situation/accident where there may be an exchange of bodily fluids not only respiratory droplets
- It is also an expectation from the Ministry of Labour and the YRPH



Elementary Recess, Continued

- Some elementary schools will be using a hybrid recess routine if necessary due to student enrollment numbers, safety precautions and/or sight lines preventing the safe and active supervision of students.
- At morning and afternoon recess, half the school will go outside, while the other half will follow indoor routine. The process will be reversed in the afternoon; that is, students who followed indoor routine in the morning, will now proceed to recess outdoors, while those students who were outside in the morning will follow indoor routine in the afternoon.
- All classroom teachers will be encouraged to take students outside for DPA (Daily Physical Activity) for a minimum of 20 minutes, as a supplement to recess.
- At lunch, these two cohorts will again go out to recess separately. During the first 20 minutes, half of the students will proceed outside to recess, while the other half eats lunch. The second 20 minutes will act as a transition time; the students who were outside will re-enter the school and begin to prepare for lunch (hand washing/sanitizing, etc); the students who were eating lunch, will now prepare to go outside for recess. Please note, all students will be indoors during this 20 minute block.



Elementary Recess, Continued

- During the final 20 minute block, students who were outside during the first 20 minutes will now have their lunch, while students who were eating during the first 20 minute block will now proceed outside for recess.
- Recess and physical activity to occur under teacher supervision to ensure safe practices and reduced contact.
- Masks are not recommended for students during recess/outdoor play. The interactions are shorter outside and outdoor spaces are generally safer when it comes to the risk of transmission.
- Maintaining cohorting as much as possible outside could provide additional protection.
- Each division will have a designated area in the school yard. Students will remain in their cohorts where possible



Elementary Recess, Continued

- Since students would not be wearing face coverings in the hallway when exiting and entering the school during recess, the exiting/entering of school during recess will have to be staggered and maintain physical distance of 2 metres to prevent the mixing of cohorts in the hallways. Several designated exit points could be utilized to allow for the physical distancing between cohorts when exiting and entering the school. Once students return to the classroom setting, students are to wash/sanitize their hands and don their face coverings.
- This is the preferred option of recess practice by York Region Public Health as the donning and doffing of face coverings can be carried out in a more controlled environment which will decrease the risks to the user associated with the improper donning, doffing and storage of masks.
- Everyone must follow the directional signage on the walls/floors at all times.



Adhering to Physical Distancing During Elementary Recess

- Outdoor recess provides Grades 1 to 12 students with a break from wearing a mask.
- During recess, all students must maintain a physical distance of 2 metres at all times within their cohorts and designated area in the school yard.
- Students who do not adhere to the physical distance rule as mandated by the Ministry of Education will be asked to wear a mask, as they are putting other students at risk.



Adhering to Physical Distancing During Elementary Recess, Continued

- If a student refuses to wear a mask and/or refuses to respect physical distancing, the school administrator will contact the student's parents.
- If the issue cannot be resolved, the [Safe Schools — Student Discipline Policy](#) will be implemented by the school administrator.

Other reminders include:

- Students must stay within their cohorts at all times, both indoors and outdoors, while maintaining physical distancing. No mixing of cohorts is permitted.



Elevator/Lift Use

- Elevator use is restricted to one individual at a time in Secondary schools
- Elementary students must be accompanied by a staff member at all times
- The maximum number of users in an elevator/lift is two people and signage must be posted
- Masks and shields are to be worn in the elevator/lift at all times
- Hand hygiene must be performed before and after using the elevator/lift



Classroom Set-Up

- In Elementary classrooms only desks needed to accommodate students in class are to remain in the classroom, all other desks are to be stored for future use. Administrators should consult with custodians as to where the safest place to store the desks would be (i.e., stage, vacant classroom, etc.)
- Excess furniture is not to be stored in the mechanical and electrical rooms or under the stairs.
- All excess furniture must be removed from the classroom and stored for future use.
- All personal belongings, except those currently needed to teach the curriculum as per teacher's long range plans, must not be stored at school.



Classroom Set-Up, Continued

- All classrooms must be decluttered as much as possible
- All furniture from home must be taken out of the classrooms
- Desks must be placed in rows, facing forward, (except in FDK class) with as much physical distancing between them as possible and assigned to students for everyday use
- In Elementary classrooms, both desks and chairs must be identified with name tags/labels; label the back of the chair and the side of the desk
- The entire desktop is cleared at the end of the day for disinfecting
- Students must not sit in other students' chairs or desks
- Teachers are not to rearrange classrooms for their teaching subject
- Desks are to remain in straight separated rows, with all students facing forward
- There will be no mats or rugs in classrooms



Classroom Set-Up, Continued

FDK class:

- Learning materials will be available for students to use to address the expectations found in The Kindergarten Program, 2016
- All materials used by students and educators will be disinfected on a regular basis in adherence with the guidelines set by York Region Public Health
- Carpets and rugs, where appropriate, will be removed
- Children will be following hand washing and physical distancing protocols outlined by York Region Public Health when seated on the floor
- Teachers and ECEs may use the hooks and cubbies to hang up students' belongings
- Students may not be in the vestibule area
- Hooks are to be labelled



Classroom Set-Up, Continued

York Region Public Health advises:

- Ensure all toys used in primary classrooms are made of material that can be easily cleaned and disinfected (e.g., remove plush toys, and all wooden toys).
- Sensory materials (e.g., playdough, water and sand play) should be used by one student and available to that student for the day and then discarded. Label the materials with student's name, if possible
- Items that cannot be easily cleaned and disinfected or laundered should be removed from use as much as possible
- Students in the kindergarten classrooms will have opportunities throughout the day to move around the room and engage in outdoor play (weather permitting) while adhering to the physical distancing protocols outlined by York Region Public Health.



Classroom Set-Up, Continued

Classroom/School Routines:

The following kid-friendly resources available at york.ca/safeatschool and linked below.

Child-friendly resources for educators and parents

- Poster: [You can help stop the spread of COVID-19](#)
- Poster: [Kids – How to put on and take off face mask](#)
- Poster: [Masks protect you and me](#)
- Poster: [Hooray for handwashing](#)
- Poster: [Don't Get Germs: Wash Your Hands](#)
- Poster: [When to wash your hands](#)
- Poster: [Kids How to Hand Sanitize](#)
- Poster: [Common COVID-19 Symptoms](#)
- Poster: [Cover your cough or sneeze](#)
- Poster: [Physical Distancing Means](#)
- Video: [COVID-19 Hygiene for Kids](#)



Classroom Set-Up, Continued

The strategies to be used in the classroom include:

- **Physical distancing** recommendations will be implemented where possible. Training, signage and regular verbal reminders will be used to regulate distancing between all individuals in the school. Signage will be provided.
- Current distancing recommendations in Canada are 2 metres/6 feet. However, it is recognized that a 1 metre separation also provides protection and may approach the benefits of 2 metres in the school setting where children should be asymptomatic, and especially for younger children as they are likely less efficient transmitters. In middle and high school students, physical distancing is an important strategy, especially during periods of prolonged exposure indoors (e.g. the classroom), and they are more likely able to adhere to distancing recommendations. We emphasize that distancing is not an all-or-nothing proposition and optimizing distancing in as many indoor school settings as possible will likely diminish transmission substantially. (Sick Kids Report pg. 9)



Classroom Set-Up, Continued

- When students are in the classroom, efforts should be made to arrange the classroom furniture to leave as much space as possible between students, with seats facing the same direction. For elementary and middle (FDK- grade 8) school students, a 1 metre (3 foot) separation between desks in the classroom may be a reasonable balance to achieve a beneficial effect from distancing and to practically accommodate children in the classroom. For desks that are configured in a manner that makes this impractical, a 1 metre separation between students can be considered. However, further data on age-related transmission risks may help to refine this recommendation.
- For high school students, a separation of 2 metres between students is preferred given the transmission risk may be higher in this age group. (Sick Kids Report pg. 10)



Health & Safety Protocols

Respiratory Etiquette & Hand-washing

Respiratory etiquette and hand-washing routines will be emphasized; hand hygiene expectations when entering and exiting the school and classrooms, before and after eating (hand sanitizer available in key areas throughout the school). Continual reminders of the importance of respiratory etiquette (e.g. cover coughs and sneezes, avoid touching the face and disposal of used tissues promptly, followed by hand hygiene).



Health and Safety Protocols, Continued

Mask wearing

Staff must wear masks, shields and PPE issued by the Board except where a medical accommodation has been approved by the Board through the disability management processes. Personal masks may not be used on board property at any time.

Students in Grades 1 to 12 will be required to wear a **two-layer face mask as recommended by Provincial direction** and York Region Public Health, as opposed to the previous recommendation of any kind of face covering. Parents/guardians will be expected to provide their child(ren) with a two-layer personal face covering to wear at school to reduce the spread of his/her own respiratory droplets to protect others.



Health & Safety Protocols, Continued

Students in Kindergarten will be encouraged, but not required, to wear masks. If families choose to have their children wear masks, care will be taken that the children not be stigmatized. Correct mask wearing procedures will be taught, reinforced through signage and verbal reminders.

The supply of student masks provided to schools by the Ministry of Education is intended to be a "back-up" supply rather than the primary supply for students.

This means parents are expected to supply masks for their children.

Students without a mask will be provided with one upon entry to the school. Students **choosing not to wear their masks**, without valid medical concerns, will be immediately sent home, parents will be contacted and students welcomed to return to school when their mask is in place.



Health & Safety Protocols, Continued

- If parents do not want their child(ren) wearing masks they can request remote learning. There may be a wait period to accommodate students in a remote classroom
- All students may choose to wear masks outside for recess
- **Mingle masks** are not permissible in lieu of masks. The Ministry Guide to Reopening schools states "Students may wear their own non-medical masks, and non-medical masks will also be made available for students."
 - The Mingle Mask is a face shield type covering which is open around the edges which would not be considered a non-medical mask and is not an acceptable alternative.
- If a parent would like further information regarding Mingle Masks he/she may call Health Connection at 1.800.361.5653



Health & Safety Protocols, Continued

Respirators with exhaust valves:

- Some commercially available respirators have exhaust valves which are intended to make the respirator more comfortable for the person wearing it, but also allow infectious respiratory droplets to be released outside the respirator. Use of respirators with exhaust valves will not protect others from COVID-19. Please do not use respirators with exhalation valves to prevent the spread COVID-19.
- Students are not to wear masks with exhaust valves. Please see link below from Health Canada and excerpt on why these types of masks do not protect others from respiratory droplets.
- For more information, please read the Government of Canada's [COVID-19 medical masks and respirators: Information for health professionals](#).



Health & Safety Protocols, Continued

Process for student mask wearing accommodation:

- For more information on student mask-wearing accommodation, please [click here](#)
- Students who are working towards being able to tolerate wearing masks should be seated at the front of the class, and maintain a physical distance of 2 metres from other students.



Health & Safety Protocols, Continued

Hand Sanitizing

- Students are to wash hands using soap and water or use hand sanitizer immediately before: leaving home, leaving the classroom, eating, touching one's face, and leaving school.
- Students are to wash hands or use hand sanitizer immediately after: entering the classroom, finishing lunch, touching shared objects, using the bathroom, coughing, sneezing, and blowing one's nose, and arriving at home.
- A hand sanitizing station will be placed in the front lobby of the school and in classrooms that do not have a sink.
- It is recommended that students not bring their own hand sanitizer to use in school for issues of quality, fragrance and management of potential hazards.



Health & Safety Protocols, Continued

Personal Protective Equipment (PPE)

- PPE will be provided to school-based staff who are regularly in close contact with students. All school-based staff, including supply/occasional teachers and occasional staff, will be required to participate in a one day paid health and safety training prior to the opening of schools
- All staff will receive masks and a personal, reusable face shield
- Student teachers will also receive masks and a reusable face shield



Health & Safety Protocols, Continued

Face shields **are required**, when a 2 meter distance cannot be maintained while:

- Working directly with a student;
- Meeting with a colleague and/or visitor where 2 meter distance cannot be maintained;
- Entering/working in the main office; and
- Moving through any common area of the school (hallways, staffroom, main office, photocopy room, etc.).

Face shields are strongly recommended at all times, but **not** required when:

- Working while maintaining a 2 meter distance;
- Teaching in a classroom, while maintaining 2 meter from staff and students;
- While outside on yard duty - staff **MUST** carry their face shield with them and put on the shield before entering the 2 meter space with a staff or student. After school hours, in empty parts of the building while maintaining 2 meters; and
- After 6:00 pm, while maintaining 2 meters distance.



Lunch and Snacks

- Hot lunch programs are cancelled until further notice
- Cafeteria food service and vending machines will not be available
- All food and liquids consumed during the day must be brought from home by the student; it is the parent's/guardian's responsibility to **send snacks, lunches and drinks** from home with students
- Elementary students will eat their lunches at their own desks
- Students will eat snacks in class in their own desks, when allowed
- Parents are **not to drop off lunches** for their children
- Students are not to be picked up and taken out for lunch
- Parents who pick up their students at lunch time will have to keep their students home for the rest of the day.
- Students may not share food, utensils or drinks.
- Students are to wash or sanitize hands before and after eating.
- Food for Learning Programs will continue in registered Elementary Schools and St. Luke's CLC.



Water Bottles

- **Water bottle filling stations** to be accessible
- **Water fountains** are not to be used for drinking, but can be used to refill personal water bottles
- Students are asked to bring their own reusable water bottle
- Signs will be posted at drinking fountains to indicate that they are to only be used for refilling water bottles only.



Staffroom Use

- Please set up a desk at the staffroom entrance with a sign in log which includes the date, staff member's name, time in and time out, hand sanitizer and a pen
- Please have a sign up reminding staff to sanitize the pen, before and after use
- Please have a sign up to sign in upon entering and exiting the staffroom
- Add a maximum capacity sign for seating spaces on the staffroom door
- Staffroom chairs must be distanced 2 metres/6 feet apart. All extra chairs must be removed from the staff room as per YRPH's recommendation.
- Indicators must be put on the table or the floor so that staff knows exactly where to sit; chairs and/or indicators must not be moved



Staffroom Use, Continued

- Staff should not face each other. They should all be seated facing in the same direction. If they must sit across from each other they should not sit directly across from each other.
- It is strongly suggested by YRPH that masks in staff rooms only be removed to eat or drink. There is an elevated rate of exposure in the staffroom.
- We recommend appliances are not to be used as they will have high touch points and proper cleaning and sanitizing cannot be guaranteed.
- If you use appliances staff must adhere to the following link:
https://docs.google.com/document/d/1LcRs-a9SmMjDRTi4pPheV5cIcxgQpLVYI_XhTaQlJrw/edit?usp=sharing



Workrooms

- Add a maximum capacity sign for seating spaces on the workroom door
- Please have a sign up reminding staff to sanitize the area where they work, before and after use
- If using a school phone please sanitize the phone before and after use
- Workroom chairs must be distanced 2 metres/6 feet apart; all extra chairs must be removed from the workroom as per YRPH's recommendation
- Indicators must be put on the table or the floor so that staff knows exactly where to sit; Chairs and/or indicators must not be moved
- Staff should not face each other. They should all be seated facing in the same direction.
- If they must sit across from each other they should not sit directly across from each other.



Washrooms

- Decals/markings to be installed indicating recommended physical standing distance at sink(s)
- Maximum capacity of students in the washrooms will be indicated outside the washroom entrance.
- Where possible the number of students currently using the washroom will be indicated outside the washroom entrance
- Some stalls and urinals will be closed off to ensure appropriate physical distancing
- Hand dryers are not to be used. Extra paper towels will be provided
- Students in Grades 1-12 must wear masks, students in kindergarten are encouraged to wear masks while in school



Washrooms, Continued

- Students are to maintain 2 metres/6 feet physical distance at all times in the washroom.
- Students are to wash their hands when they enter and exit the washroom.
- Teachers are recommended to create a washroom schedule with clear washroom breaks (one in the morning and one in the afternoon) for students in Grades 1-3. Teachers teaching FDK students not in FDK designed classrooms will also schedule washroom breaks.
- Students in FDK designed classrooms will use the washroom in their classroom.



Washrooms, Continued

- Cohorts are to travel in groups to use designated washrooms, while maintaining appropriate physical distancing
- For unscheduled washroom visits, schools are to post the recommended number of users allowed per washroom based on the number of toilets/urinals in each washroom
- Students are to check if the washroom has reached maximum usage as they enter, based on posted signage
- If the maximum has been reached, students are to wait in the hall in the designated area
- Decals spaced apart are to be placed outside washrooms for students to wait if the washroom is full



Enhanced Cleaning & Disinfecting

- Daily cleaning of all areas will continue
- High-touch surfaces will be cleaned a minimum of twice during the day (e.g., door handles, bottle filling stations, washroom faucets and handles, etc.)
- Paper towel and soap dispensers will be refilled as needed
- Regularly scheduled deep cleaning will take place off hours when students are not present in the building
- Special needs change areas cleaned between uses
- Sanitizing spray bottles provided for spot cleaning or cleaning of shared resources between users
- Staff redeployed as required, including utilizing additional day custodial staff, and hiring additional supply custodians



Emergency Procedure Drills

FIRE DRILLS - DIRECTIVE FROM THE OFFICE OF THE FIRE MARSHAL:

- On September 4, 2020, the Office of the Fire Marshal issued **Fire Marshal Directive 2020-001, “Total Evacuation Fire Drills in Schools During COVID-19 Pandemic”** to Assistants to the Fire Marshal.

WHAT THIS MEANS FOR SCHOOLS:

- The Ministry of Education encourages school boards to review and make amendments, as required, to fire drill procedures to allow for compliance with public health measures related to COVID-19, such as physical distancing and masking requirements. This means that students will **NOT** remove masks when evacuating for the fire drill.



Emergency Procedure Drills, Continued

Sample Modifications for a Total Evacuation Fire Drill On designated “fire drill days” (minimum 3 times for each fall and spring term):

For clarity, **these allowances are only for purposes of undertaking a total evacuation fire drill** and only where needed to ensure compliance with public health guidance. Where a fire alarm sounds outside the scope of a planned fire drill, the total evacuation of the school shall proceed as per procedures outlined in the approved school Fire Safety Plan.



Emergency Procedure Drills, Continued

Sounding of Alarm:

- On the scheduled Fire Drill day, a one-time sounding of the fire alarm during a school announcement to familiarize all students and staff with the sound of the fire alarm.
- A “one-time” sounding of the fire alarm is conducted in the morning, so that students become familiar with the sound of the alarm: Principals may choose to notify staff and must notify local fire services of this procedure the day before the fire alarm will be sounded.
- Prior to the fire drill day, a staff meeting should be held to explain the new fire drill procedures. On the day of the fire drill a school announcement can be made on the PA system that outlines how the total evacuation fire drill will be occurring. This may include instructions related to: Staff and student roles, physical distancing, mask wearing and a staggered or scheduled evacuation process A “one-time” sounding of the fire alarm is conducted in the morning, so that students become familiar with the sound of the alarm: Principals may choose to notify staff and local fire services of this procedure the day before the fire alarm will be sounded.



Emergency Procedure Drills, Continued

- Other programs operating within the school (e.g., child care and early years programs) must also be notified to ensure children and staff understand that the sounding of the alarm relates to a fire drill.
- On the fire drill day, a school announcement can be made on the PA system that outlines how the total evacuation fire drill will be occurring. This may include instructions related to: Staff and student roles, physical distancing, mask wearing and a staggered or scheduled evacuation process
- On the same day, following the one-time sounding of the fire alarm, evacuation of individual classrooms in a manner that ensures physical distancing is maintained in accordance with public health guidance.
- As only a few classrooms may be able to evacuate simultaneously, the total evacuation of the school may extend over the course of the school day. The teacher/supervisory person may use a cell phone ringer, a bell or a similar type of device to commence the individual classroom evacuation, at the scheduled time.



Emergency Procedure Drills, Continued

Evacuation Procedure

- The total evacuation of the school will take place per procedures outlined in the approved school Fire Safety Plan. As only a few classrooms may be able to evacuate simultaneously, the scheduling of individual classroom evacuations may be required.
- Individual classrooms will evacuate in a manner that ensures physical distancing and the wearing of masks (as required) is maintained in accordance with public health guidance.
- Teacher plays a recording on a cell phone or other device to simulate the sound of the fire alarm to commence the individual classroom evacuation, at the scheduled time.
- Teacher practices duties assigned under the Fire Safety Plan.



Emergency Procedure Drills, Continued

Cont.

- Individual classes or cohorts practice evacuation procedures by walking the primary and secondary exit routes, while maintaining physical distancing
- If the building has more than one exit (e.g., east and west wing), multiple classes may be able to participate simultaneously while adhering to public health advice in common areas, such as hallways
- Once the class has safely evacuated from the building, students walk to assigned meeting areas before returning to the classroom, all while physically distancing and wearing masks (as required)
- Once the students and teachers have returned to the classroom, they will sanitize/wash their hands
- Teacher/school administration documents participation in the fire drill



Emergency Procedure Drills

Safety Awareness Week - October 5-9, 2020

- A System Memo will be shared soon with details on activities planned.



Catholic School Council Meetings

- Catholic School Council (CSC) meetings will continue to be planned and occur virtually as they were from March to June
- Elections of the CSC executive are to occur prior to October 16, 2020 and will take place virtually



Fundraising (Social Justice, Advent Season)

Due to Covid-19 protocols and our shared concern for families who have lost employment and have not yet been able to rebuild financially, we are limiting school fundraising initiatives to the following:

- providing assistance to any Catholic approved organizations,
- providing assistance to any Catholic church fundraising programs affiliated with your school,
- providing assistance to any York Region community fundraiser that supports our families (i.e., York Region Police).



Fundraising (Social Justice, Advent Season) Con't

Schools collecting items for any of the outlined organizations/causes are kindly asked to ensure the following:

- all fundraising ends four (4) days prior to the pick-up date,
- donations are to be picked up by the receiving organization wherever possible,
- all objects being collected are housed in the main foyer, objects are NOT to be kept in individual classrooms,
- students should drop off their contribution directly in the collection boxes in the foyer,
- students are not to go class-to-class collecting objects/donations.

If school administrators have additional questions, please direct them to your Area Superintendent.



Elementary Schedules

- Elementary students will attend school under the hybrid model
- In-person and remote students will attend full days, every day
- Teachers and principals will create schedules based on the standard schedules and time allocations that are typically used by our Board
- Remote students will receive instructional minutes as per the Ministry of Education's PPM 164
- In-person, face to face will follow a regular schedule with enhanced health and safety protocols.



Elementary Remote Learning Schedules

All teachers will create a Google / D2L Virtual Classroom

- The new elementary learning model, announced on October 7, 2020, means that elementary in-person face to face and remote learners will blend into the same class under the direction of the homeschool classroom teacher.
- Under this model, students will follow their regular school schedules, regardless of their chosen learning format
- Synchronous support involves being available to students in real-time and targets all “Itinerant” subjects plus some other subjects as well.
- Asynchronous learning is that which does not happen in real time; it can be independent work time or self-directed learning (i.e., reviewing reading materials, researching, watching videos or tutorials)



Secondary Schedules

In-person, face to face - Quadmester System

- Students will be in a cohort of approximately 15 students per course and attend school in person every other morning for 150 minutes.
- Then dismissed early and after lunch break will attend online from home for 150 minutes.
- Students will take two courses over the course of 46 days (Phase 1+2).
 - For the first 23 days (Phase 1), period one will be taught face to face every other day in the morning and period two will be online from home daily in the afternoon.
 - Students will participate in asynchronous learning on the mornings they are not attending school in person.



Secondary Schedules, Continued

Cont.

- On the 24th day (Phase 2), this will change:
 - the period two course will be delivered in the morning face to face and the period one course will be delivered online daily in the afternoon.
- Periods 3 and 4 will be completed using the same schedule (Phase 3+4), starting after Phase 1+2 are complete.
- The end of Phase 4 marks the end of Semester 1.



Secondary Schedules, Continued (Cohort Schedules)

School Calendar 2020/2021

Period 1 AM / Period 2 PM

Period 2 AM / Period 1 PM

Period 3 AM / Period 4 PM

Period 4 AM / Period 3 PM

September 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	A	B	A	B	12
13	A	B	A	B	A	19
20	B	A	B	A	B	26
27	A	B	A			

October 2020						
Su	Mo	Tu	We	Th	Fr	Sa
				B	A	3
4	B	A	B	A	B	10
11		A	B	A	B	17
18	A	B	A	B	A	24
25	B	A	B	A	B	31

November 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	A	B	A	B	A	7
8	B	A	B	A	PA	14
15	B	A	B	A	B	21
22	A	B	A	B	A	28
29	B					

December 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		A	B	A	B	5
6	A	B	A	B	A	12
13	B	A	B	A	B	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	A	B	A	B	A	9
10	B	A	B	A	B	16
17	A	B	A	B	A	23
24	B	A	B	A	B	30
31						

[2020-2021 Secondary Academic Calendar](#)



Secondary Schedules, Continued (Cohort Schedules)

School Calendar 2020/2021

Period 1 AM / Period 2 PM

Period 2 AM / Period 1 PM

Period 3 AM / Period 4 PM

Period 4 AM / Period 3 PM

February 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	PA	A	B	A	B	6
7	A	B	A	B	A	13
14	FD	B	A	B	A	20
21	B	A	B	A	B	27
28						

March 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	A	B	A	B	A	6
7	B	A	B	A	B	13
14	B	R	E	A	K	20
21	A	B	A	B	A	27
28	B	A	B			

April 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				A	GF	3
4	EM	B	A	B	A	10
11	B	A	B	A	B	17
18	A	B	A	B	A	24
25	B	A	B	A	B	

May 2021						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	A	B	A	B	PA	8
9	A	B	A	B	A	15
16	B	A	B	A	B	22
23	VD	A	B	A	B	29
30	A					

June 2021						
Su	Mo	Tu	We	Th	Fr	Sa
		B	A	B	A	5
6	B	A	B	A	B	12
13	A	B	A	B	A	19
20	B	A	B	A	B	26
27	A	PA	H			



Secondary Schedules, Continued

Quadmester 1 + 2

Phase 1 - 23 Days - September 8 - October 8 **

Period 1 in class / Period 2 online

Phase 2 - 23 Days - October 9 - November 11

Period 2 in class / Period 1 online

Phase 3 - 23 Days - November 12 - December 15

Period 3 in class / Period 4 online

Phase 4 - 23 Days - December 16 - January 29

Period 4 in class / Period 3 online

**** In Phase 1 students will follow staggered start dates listed on page 9 of this plan**



Secondary Schedules, Continued

Quadmester 3 + 4

Phase 1 - 23 Days - February 2 - March 5

Period 1 in class / Period 2 online

Phase 2 - 23 Days - March 8 - April 16

Period 2 in class / Period 1 online

Phase 3 - 24 Days - April 19 - May 21

Period 3 in class / Period 4 online

Phase 4 - 25 Days - May 25 - June 28

Period 4 in class / Period 3 online



Secondary Schedules, Continued (Cohort A+B)

Type of Learning	Cohort A	Cohort B
Face to Face 1	<i>12 sessions x 150 min = 30 hours</i>	<i>11 sessions x 150 min = 27 hours</i>
At home (Combination of both synchronous and asynchronous)	<i>11 sessions x 150 min = 27 hours</i>	<i>12 sessions x 150 min = 30 hours</i>
Online (Synchronous)	<i>23 sessions x 150 min = 57 hours</i>	<i>23 sessions x 150 min = 57 hours</i>
	<i>114 hours</i>	<i>114 hours</i>



Sample Secondary Schedule

The following is a sample schedule. Actual start and end times may vary by school.

Time	Monday Cohort A	Tuesday Cohort B	Wednesday Cohort A	Thursday Cohort B	Friday Cohort A
8:30 - 11:00 (150 minutes)	<p><u>Period One</u> Cohort A Approx. 15 Face to face</p> <p>Cohort B & C - Blend of Synchronous and Asynchronous Learning</p> <p>Lesson 1</p>	<p><u>Period One</u> Cohort B Approx. 15 Face to face</p> <p>Cohort A & C- Blend of Synchronous and Asynchronous Learning</p> <p>Lesson 2</p>	<p><u>Period One</u> Cohort A Approx. 15 Face to face</p> <p>Cohort B & C - Blend of Synchronous and Asynchronous Learning</p> <p>Lesson 3</p>	<p><u>Period One</u> Cohort B Approx. 15 Face to face</p> <p>Cohort A & C- Blend of Synchronous and Asynchronous Learning</p> <p>Lesson 4</p>	<p><u>Period One</u> Cohort A Approx. 15 Face to face</p> <p>Cohort B & C- Blend of Synchronous and Asynchronous Learning</p> <p>Lesson 5</p>
Students 11:00 - 12:30	<i>Dismissal, Transit Home & Lunch for Students</i>				
Teachers 11:00 - 12:30	<i>Teachers Lunch (40 minutes) Planning (50 minutes)</i>				
12:30 - 3:00 pm (150 min / day) Synchronous Teaching online	<i>Period 2 Online / Synchronous Learning - Whole Class (Cohorts A, B, C)</i>				



Secondary Class Times

Secondary School Daily Schedules

School	Class Start Time	Dismissal	Start of Online Class	End of Online Class
OUR LADY OF THE LAKE CHS (GR 9-12)	8:55	11:25	12:55	3:25
OUR LADY OF THE LAKE CHS (GR 7-8)	8:55	N/A	N/A	*
SACRED HEART CHS	8:23	10:53	12:23	2:53
CARDINAL CARTER CHS	8:20	10:50	12:20	2:50
ST. THERESA OF LISIEUX CHS	8:10	10:40	12:10	2:40
ST. ROBERT CHS	8:30	11:00	12:30	3:00
ST. ELIZABETH CHS	8:15	10:45	12:15	2:45
ST. AUGUSTINE CHS	8:24	10:54	12:24	2:54
ST. BROTHER ANDRE CHS	8:24	10:54	12:24	2:54
FATHER MICHAEL MCGIVNEY CHS	8:30	11:00	12:30	3:00
ST. JOAN OF ARC CHS	8:20	10:50	12:20	2:50
FATHER BRESSANI CHS	8:42	11:12	12:42	3:12
HOLY CROSS CHS	8:25	10:55	12:25	2:55
ST. JEAN DE BREBEUF	8:20	10:50	12:20	2:50
ST. MAXIMILIAN KOLBE CHS	8:20	10:50	12:20	2:50
ST. LUKE CLC	9:30	N/A	N/A	**
OUR LADY QUEEN OF THE WORLD CA	8:20	10:50	12:20	2:50
*OUR LADY OF THE LAKE CHS (GR 7-8) will dismiss at 2:58				
** ST. LUKE CATHOLIC LEARNING CENTRE will dismiss at 2:30				



Secondary Study Hall

- Students attending in person for the day may attend Study Hall as needed in the afternoon for their online courses
- Study hall is optional for students (e.g., those that require internet access)
- A study hall will consist of a school providing students with a space where they can attend their online periods at the school using the school Wi-Fi
- Students must exercise physical distancing and will be supervised by a member of staff
- Students must arrange their own transportation home after leaving the study hall session



Secondary Remote Learning Schedules

- The secondary remote model follows the same schedule as the in-person, face to face model
- Students will learn alongside their peers with a combination of synchronous and asynchronous learning
- All remote learners will be kept on the register and class list of their home school in either Cohort A or Cohort B
- The 150 minute morning block will be a combination of both asynchronous and synchronous learning
- This will be supported by an additional teacher, with the same area of specialization, to provide synchronous support of the school-based teacher lessons



Secondary Remote Learning Schedules, Continued

- The 150 min online synchronous block of time in the afternoon will have them participating alongside their peers for period 2 in the PM session.
- This plan provides the requisite 5 hours per day of instruction for those students selecting remote learning.



Curriculum

- Teachers will be encouraged to use outdoor classes and outdoor spaces whenever possible
- **Extra-curricular activities and field trips** will not occur until further notice
- Education Quality and Accountability Office (EQAO) assessments cancelled for Grade 3 + 6 students.
- We are waiting to hear about Grade 9 Math and OSSLT
- GAP closing analysis/lessons/activities will be performed at the beginning of the school year for both elementary and secondary



Curriculum, Continued

Music

- choir practices/performances and band practices/performances involving wind instruments are cancelled until further notice
- most of the overall expectations can be met without the use of instruments



Curriculum, Continued

Physical Education

- Phys Ed classes will take place
- Outdoor classes are encouraged as much as possible
- Gymnasiums will be used such that physical distancing measures can be followed
- Capacity in change rooms will be limited
- Close-contact sports (e.g., rugby) and indoor team sports (e.g., basketball) are cancelled until further notice



Curriculum, Continued

Masking in Phys. Ed. (Gr. 1-12):

- Students must wear their mask to and from the gymnasium.
- Physical distancing guidelines must be followed at all times.
- York Region Public Health's number one recommendation is that students keep their mask on at all times in the gym, especially if they cannot maintain the physical distance.
- **NEW for all grades:** If students are actively engaged in a **vigorous activity** that raises breathing and heart rates, **and a distance of 3 metres can be kept (previously 2-metres)**, Public Health states that it is safe and reasonable for masks to be removed (this is always optional for the student).
- Teachers must use their professional judgement regarding the level of intensity of the activity (guided by their lesson and what students are/or were engaged in) **and** ensure students are maintaining the distance.
- Hand sanitizing procedures must be followed during the removal/storage/placing back on of masks.



Curriculum, Continued

Equipment (PE class):

- YRPH primary recommendation is that students not share equipment, but acknowledge this is not always reasonable or possible
- Shared equipment must be cleaned and disinfected prior and after use
- Students may be grouped together into groups of 2-4 to share a designated piece of equipment (hand sanitizing before and after)
- Students must follow physical distancing guidelines when using equipment - **no games**, only drills are permitted
- After cleaning and disinfecting the equipment, the item can be used by another individual/cohort once the contact time for the disinfectant has passed.
- Schools have been provided with PREempt RTU Disinfectant. After use, equipment/surfaces must remain wet for 3 minutes before the next contact time occurs (refer to the directions found on the bottle for further information).
- Staff who are responsible for the use of the PE equipment are responsible for ensuring proper disinfecting takes place



Curriculum, Continued

Secondary Weights Rooms can open with the following safety measures:

- Proper hand hygiene upon entering and exiting the room
- Physical distancing guidelines must be followed at all times; York Region Public Health has advised that 3 metres is safer than 2 metres
- Masks must be worn when moving from one piece of equipment to another and when taking part in low impact exercises. Masks may be removed when on cardio machines provided the 3 metre distance is kept.
- All equipment stations (e.g., cardio machines, weight machines, free weights, floor exercises, etc.) must be well spaced and not facing each other (if possible). If not possible consider not using all the equipment at the same time. Students' faces should not be facing each other
- Equipment should be wiped down by the student after use **AND** disinfected again by the teacher before the next cohort. Dedicate equipment where possible
- Capacity should be at the number that allows for safe distancing in the room
- Equipment may be moved to the gymnasium to allow for better spacing
- Keep doors (and windows) open to allow for air flow and use air purifying units if available



Curriculum, Continued

Cooperative Education

- Co-op placements will be offered virtually, where feasible
- In-person community placements can be arranged in alignment with public health recommendations, Board direction, and safety and curriculum requirements
- Cooperative education is a key component of Specialist High Skills Majors, the Ontario Youth Apprenticeship Program and Dual Credit Programs



Curriculum, Continued

Technological Education

- A variety of delivery options will be used to meet technological education curriculum expectations (e.g., fully distanced learning, lower-risk face to face learning opportunities, etc.).
- Technological education cohorts will be designed to meet all physical distancing practices as well as health and safety precautions



Curriculum, Continued

FDK Curriculum:

The Curriculum and Assessment Department is pleased to provide [these guidelines](#) to support Kindergarten Educators with their re-entry plans for September

Please check this link for updates in red:

<https://docs.google.com/document/d/1NotxAkKGox2x5kczU6eN1DmFOqcSwGild2OpVnh0sWk/edit>



Curriculum, Continued

FDK Curriculum:

Here is a quick summary of recent recommendations made by YRPH that may help our FDK teachers and ECEs:

- remove any toys that cannot be disinfected and they specifically mentioned wood toys/blocks.
- set up clean and dirty bins, teach children to put "dirty/used" toys in a specific bin/area after use. No other child is to use unless it is disinfected.
- decrease the amount of toys and only take out the toys needed for the day (otherwise, even if toy is not played with then it would still need to be cleaned) this would apply if toys were open to the environment not if in a sealed bin/container
- increased cleaning in FDK classrooms
- teach children to stop and do a safety check (e.g. physical distance)
- increase hygiene breaks (wash/sanitize hands)
- soaking toys is the best way to disinfect/clean but work with what you have i.e. wipes, spray and paper towel.



Curriculum, Continued

Cont.

As for other disinfecting products, please do not use anything other than what has been approved and provided by the Board. We do not want to be using different chemicals which may interact with other cleaning chemicals. Bleach is not to be used in our schools. We also need to have the safety data sheet on file for every chemical as per the WHMIS Regulation.

If you have any questions please contact maxine.highet@ycdsb.ca



Curriculum, Continued

Assessment and Evaluation

Assessment and evaluation will involve the following:

- Final culminating activities, no exams for secondary students
- Regular assessment and evaluation for elementary students (tests, quizzes, presentations, projects etc.)
- No EQAO Grade 3 or 6 assessments
- Ongoing support for students as they return to school-based learning



Curriculum, Continued

Secondary Reporting Dates Revisions

Please note that the following dates have been revised:

Quad 1	Currently:	Revised to:
Last day of classes for Quad 1	Nov 11, 2020	Nov. 12, 2020
Final Marks due to Office	Nov 11, 2020	Nov 13, 2020 - 8:30 AM
First day of classes for Quad 2	Nov 12, 2020	Nov. 16, 2020 (Starts with Cohort B)
Reports Home (Hard copy)	Nov 16, 2020	Nov. 23 (cohort A) & 24 (cohort B) (Cohort C - TBD)
Quad 2	Currently:	Revised to:
Last day of classes	Jan 29, 2021	NO CHANGE
Reports due to Office	Jan 29, 2021	Feb 2, 2021 - 8:30 AM
Reports home	Feb 4, 2021	TBD

All other dates will remain the same until further notice



Continuing Education

Elementary Virtual Learning Program

- delivered virtually until January 2021 pending Ministry approval
- programs will be offered on Saturdays and on select evenings

Ministry funded:

- International Languages (Gr. JK - 8)
- Remedial Literacy and Numeracy Skills (Gr. 7 & 8)

Cost recovery fee paying programs:

- French Conversation (Gr. JK - 8)
- Reading Readiness (Gr. 1 - 3)
- Junior Readers (Gr. 4 - 6)
- Fun with Math (Gr. 1 - 2)
- Math Booster (Gr. 3 - 6)

Instructors will provide a blended format of synchronous and asynchronous lessons.



Continuing Education, Continued

Adult ESL Program will be delivered online/virtually until January 2021 pending Ministry approval

- Instructors will teach 2/3 synchronous and 1/3 asynchronous using a variety of platforms.
- This plan will be revisited in January 2021 based on Ministry and Public Health directives.



International Students Returning to Canada

International students who will be travelling back to Canada will receive a Pre-Departure, Travel and Arrival into Canada: Procedures and Protocol package. The package will provide instructions the students are expected to follow prior to leaving their home country, at the airport, on the plane, once they arrive at Lester B. Pearson Airport, and on the commute from the airport to their homestay. In addition, students will be told what information they will need to provide when they arrive, including the address and phone number of where the students will self-isolate for two weeks.

A checklist of things to do will be included, as well as a document that both the student and parent must sign to ensure that the expectations and measures listed have been taken. This signed document must accompany the student on their travels. Our international students will be expected to download the ArriveCAN app prior to arriving in Canada, which will facilitate the Federal Government's monitoring of the students during the quarantine period.



International Students NOT Returning in September

International students whose study permits have been delayed by IRCC will have the option of deferring their arrival until the beginning of second semester, 2021, or September 2021.

If an international student is going into grade 12, they will have the option of taking the 4-credit course package being offered live, and synchronously. The 4 courses are English 4U, Advanced Functions 4U, International Business 4M and Economics 4U. The goal is to integrate these students back into our schools in the second semester.

International Students NOT Returning in September, Continued

A draft timetable for this 4-credit package is below:

TIME	Monday	Tuesday	Wednes- day	Thursday	Friday
8:30 - 11am	English	Math	English	Math	International Business & Economics**

**The 2 Business courses are being taught in a project-based learning model, where students will work on the course expectations online Monday to Thursday. The CPT (culminating project task) which students will work on throughout the semester will be a global business issue each student will be investigating, and for which they will provide a solution. Friday's will be reserved for live teacher led learning, including a review of the concepts introduced that week online.



Students with Special Education Needs

YCDSB recognizes students with special education or mental health needs require additional considerations for their return to school, such as:

- Transition planning and additional time to support a smooth transition for students back to school
- Continuation Individual Education Plans (IEP)
- Ensuring the consistent provision of timely and appropriate accommodations for students system-wide
- Equitable and systemic availability of program resources in support of IEP programming goals
- IEPs are adjusted to reflect changes in the school environment and/or remote learning needs to ensure continued access to assistive technology



Students with Special Education Needs, Continued

Special Education Centres

- **Elementary** students with high special education needs who are working towards the achievement of alternative curriculum have the option of attending five days a week with their classroom cohort.
- **Secondary** students with high special education needs will have the option of attending five days a week assigned to a fixed self-contained special education cohort/grouping with dedicated EA support and the special education teacher as the primary instructor in an adapted school day schedule.



Students with Special Education Needs, Continued

Students who are integrated in regular classroom

- **Elementary** students will attend five days a week, with their assigned cohort class
- Special education teacher support will be offered remotely where possible and face to face where necessary
- Support staff will continue to deliver service to assigned students with high special education needs within a cohort
- **Secondary** students who can access remote learning and are pursuing course credits will be assigned a class cohort in the adapted model and attend with their peers
- Classroom accommodations and special education teacher support will continue remotely where possible or face to face where necessary, as outlined in the student's IEP



Students with Special Education Needs, Continued

- The safe return of **medically fragile students** will be supported by school staff in consultation with the parents/guardians, their health care providers, and the local public health authorities on options for PPE, staff training, and an accommodation plan that may include continued remote learning
- The **Student Services Multidisciplinary Team** will continue to provide remote support to staff and students where possible, and face to face support where necessary
- Students with special education needs will have **access to assistive technology and equipment** to access learning as required



Student Mental, Social and Emotional Well-being

- The mental health and well-being of our staff and students is an important focus as we return to school. Everyone has a role to play in supporting the social and emotional needs of our school communities.
- A tiered approach for mental health supports will be used to support all students and staff.
- Schoolwide and classroom-based promotion and prevention activities
- Staff training will continue prior to the start of the school reopening and will be ongoing throughout the school year.
- Professional learning framework and toolkit to support student mental health will be provided to staff.
- Parent and family resources available on Board website



Communication

YCDSB is committed to regular, ongoing communication with all stakeholders

- **Communication from Board to home** via SchoolMessenger, Board Website and Twitter
- **Communication from School to home** via SchoolMessenger, School Website and Twitter
- **Communication from school to students** via PA announcements, in-class announcements, announcements on virtual classroom, etc.



Improved Air Quality

Measures taken to ensure improved air quality:

- Reviewed recommendations by American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) to reduce virus spread in schools
- Assessed Heating, Ventilation and Air Conditioning (HVAC) systems in all schools.
- Preventive Maintenance Schedules completed.
- Assessing air filters in buildings and portables to determine if systems can operate with better filtration
- Options being investigated for best ventilation solutions in buildings without air handling units/mechanical systems
- Optimizing the amount of fresh air being brought into the schools to the maximum allowed before temperature control is compromised
- Flushing the air in all schools two hours before occupancy



Transportation

Public Health and Student Transportation Service requirements will be communicated and followed to ensure student and driver safety.

School Board Provided Transportation:

Student Transportation Services will run regular routes for both elementary and secondary.

- Students in secondary schools will be assigned a cohort, STS will be working with the schools in an attempt to minimize bus occupancy, while balancing classroom occupancy for the required cohorts.

PPE will be worn by all drivers

- Masks, face shield and PPE kit (Gown, and gloves)
- Drivers, where a 2 m separation is not maintained will be required to wear masks while driving and masks and shields when loading students



Transportation, Continued

Students must wear masks (subject to the age and any accommodations)

- Students Grades 1 to 12 will be required to wear masks unless special accommodation is required.
- Younger students will be encouraged to wear a mask.
- Students not wearing masks in grades 1-12 will not be allowed on the bus. Parents please ensure your child is masked while waiting at the bus stop.

Seating plans will be developed on consultation with the schools.

- Assigned seating to be developed (during the first month of school collaborative effort between STS and the school)
 - Note: bus drivers will not be asked to monitor.
- Where possible students of the same households will share a seat.



Transportation, Continued

Vehicles will be sanitized by the operator after every run (cohort) for high touch points.

- Drivers (bus and taxi) will be supplied:
 - Hand sanitizer and disinfectant to clean and disinfect vehicles.
 - Frequently touched surfaces will be cleaned twice daily
 - Seat backs, railings, windows, walls, driver compartment, outside door handles (vans and taxi) etc.
 - After each run (between cohorts)
 - In the event a student or driver is sick, the vehicle will be sanitized before returning to service.



Transportation, Continued

Given the PPE and precautions being taken, we will maintain vehicle capacities at Standard Loadings (pre-Covid) as confirmed with Public Health.

- Ridership numbers per unit are anticipated to be operating below capacity due to a decrease in remote learning, mandatory cohorts and participation rates.

Contact Tracing Protocols are being developed with the assistance of Public Health.

General health and safety guidelines and communications are also being developed.

- a. Checklist for parents,
- b. Communication regarding proper hygiene, preparing for the bus ride, the bus stop, bus operations etc.
- c. If experiencing symptoms, students must stay home.



Transportation, Continued

Public Transportation for secondary students:

- York Region Transit (YRT) provides regular and specialized bus routes specific to Secondary schools. STS is engaging YRT in discussion about the provision of these services to support the Adaptive model.
- Changes to the school bell times are informing bus routing and service with York Region Transit (YRT).
- York Region Transit has committed to rescheduling their "School Specials" to compliment the revised secondary bell times required to support the adaptive model



Active School Travel

Student Pick-up and Drop-off to School

We encourage all families and students to use active modes to travel to and from school as often as possible (walk, cycle, and scooter).

Schools:

Schools may share additional information about their active school travel plan to ensure that students are dropped off and picked up according to these guidelines:



Active School Travel, Continued

Walking or Biking to School

- Maintain a physical distance of at least two metres (or six feet) away from other people, including crossing guards whenever possible. If physical distancing measures are difficult to maintain, wear a mask.
- All students who live within walking distance are encouraged to walk or bike to and from school. Students in Grades 4 to 8 are especially encouraged to travel on foot or by bike rather than being driven to school.



Active School Travel, Continued

Pick-up and Drop-off

It is preferred that kiss and ride loops are reserved for kindergarten and primary grade students.

If you choose to drive your child to school, park your car a few blocks away and walk the rest of the way to support safe physical distancing for all. Follow all street signage and obey parking bylaws.

For more details, please [click here](#).



Cold Weather Tips for Schools

Mask use outdoor

- Replace masks that become wet or frozen in cold weather.
- Ensure access to multiple masks throughout the day for students, teachers and school-based staff to replace masks that become wet.
- Where possible, maintain a physical distance of 2 metres, if someone must remove their mask while outdoors.
- Do not use neck warmers or scarves in place of masks because they do not form a seal around the nose and mouth and may not be made of the recommended material.

Cleaning your hands

- Ensure hands are dry before putting on gloves or mittens.
- Do not apply alcohol-based hand rub to gloves or mittens.



Cold Weather Tips for Schools, Continued

Cleaning your hands

- Clean your hands after winter clothes are removed.
- Clean hands using either soap and water or alcohol-based hand rub. Do not use both at the same time.
- Look at hands regularly at home for dry cracked skin and apply creams or moisturizers to keep skin healthy.
- Remind students not to cough, sneeze or wipe noses into their gloves or mittens. They should use a tissue and clean hands afterwards.

Winter clothes

- Identify areas where students can put on and take off their winter clothes while maintaining physical distancing. Consider alternate spaces such as hallways and within classrooms or staggering schedules to avoid crowding.



Cold Weather Tips for Schools, Continued

Winter clothes

- If hooks, cubbies or lockers are used to store winter clothes, assign alternating or non-consecutive spots to help maintain physical distancing.
- When putting on or taking off winter clothes indoors, ensure physical distancing and consistent mask use in accordance with Board policies and that of the Ministry of Health.
- Ensure winter clothes are stored and allowed to dry when not in use.
- Wash winter clothes regularly and dry thoroughly at home.

Playground equipment

- Playground equipment that continues to be used during the winter does not require routine cleaning or disinfection unless visibly soiled.



Cold Weather Tips for Schools, Continued

Playground equipment

- Use of playground equipment should be limited to one cohort at a time and physical distancing should be encouraged.
- Clean and disinfect sports equipment regularly and between cohorts.

COVID-19 symptoms during the winter

- Students may develop temporary runny noses after returning inside during cold weather and this should not be considered a symptom of COVID-19 on its own.
- Follow the [Covid-19 school and childcare screening advice](#).



Managing Symptoms of COVID-19 for Students

Signage of symptoms, self-assessment tools and next steps will be posted.

If symptomatic at school:

- Student will be asked to wait by the classroom door;
- Teacher will inform the office of a sick student;
- A designated staff member, wearing full PPE, will escort the student to the designated isolation room;
- Student's name, symptoms, time in, time out and date will be recorded;
- Student will be supervised;
- PPE will be provided for adult supervising the isolation room;
- Parents will be contacted and student will be picked up ASAP;
- Student will be required to get tested and/or self-isolate as indicated by YRPH;
- Proof of such will be required before return to school; and
- Upon the student departing, the isolation room will be cleaned and disinfected by custodial staff.
- Siblings or other household contacts of symptomatic individuals with no known risk factors (close contact to confirm or probable case, or recent travel) are not required to be excluded from school unless symptomatic.



Managing Symptoms of COVID-19 for Students

IF COVID-19 IS DETECTED IN A SCHOOL, WHAT DOES PUBLIC HEALTH DO?

Students from kindergarten to grade 12 are returning to classrooms for conventional full day and modified/adaptive school. Public Health has a collaborative history of working with the Public and Catholic school boards in York Region related to communicable and infectious diseases. Previous examples have included norovirus outbreaks, chickenpox reporting and investigation, pertussis (whooping cough) contact tracing, measles investigations and immunization clinics.

We have established reporting practices with schools to quickly identify when schools are experiencing fluctuations in attendance. We also have established practices for reporting of illnesses. Principals have a mandate under the *Health Protection and Promotion Act* to report to Public Health if they suspect a student may have a communicable disease.

If you or your child is ill with [COVID-19 symptoms](#) or you are concerned that you or your child has been exposed to a case of COVID-19, we encourage you to get tested at a [COVID-19 Assessment Centre](#). If your child is ill, they must stay home from school.

On August 26, 2020, Ontario's Ministry of Health released the [COVID-19 Guidance: School Outbreak Management](#) guidelines. Below are the steps York Region Public Health (YRPH) will undertake in the event of a case of COVID-19 in a school setting in the Region.

If there is a case of COVID-19 in a school setting

1. YRPH will be notified of a positive case that attended school while infectious. YRPH may be notified by the lab, a health care provider, school principal, parent/guardian or a health unit from another jurisdiction
2. YRPH will verify if the case attended school while infectious and conduct an in-depth case investigation to identify contacts of the case
In the school setting, contacts are likely to be:
 - Students and teacher(s) in the same cohort
 - Any school staff that interacted with the case's cohort while the case was infectious
 - Siblings of the case in different gradesOther contacts would also be investigated, such as household contacts, or any other place the case may have visited while infectious
3. YRPH will post relevant information on the [york.ca/covid19data](#) dashboard. The [York Region District School Board](#) and [York Region Catholic School Board](#) will also post information on their websites.
4. YRPH will also collect the following information during the investigation:
 - Did the case ride the bus?
 - Did the case attend before and/or after school care at the school?
 - What personal protective equipment (PPE) or masks were worn by the case, students, and staff while the case was infectious?

PUBLIC HEALTH
[york.ca/covid19](#)





Managing Symptoms of COVID-19 for Students

Please use 200% zoom feature to read the following charts:

WHEN AN INDIVIDUAL BECOMES ILL WHILE AT THE SCHOOL

Follow these steps if an individual becomes ill with symptoms of COVID-19 while in the school or school related places (e.g., school bus).

COVID-19 Symptoms

Common symptoms

- Fever (a temperature of 37.8°C/100.0°F or greater)
- Cough (that is new or worsening)
- Shortness of breath

Other symptoms may include

- Sore Throat
- Runny nose (Rhinorrhea)
- Nasal Congestion
- Decrease or loss of sense of taste or smell
- Nausea and/or vomiting
- Diarrhea
- Abdominal pain

Safely move individual to isolation room (ensure ill individual is masked and those providing assistance are using PPE)

Clean surfaces after individual has left the area.

Note: PPE in the school environment includes surgical/procedure mask and eye protection/face shield

Call parent/guardian to pick up ill child or advise ill staff/visitor to go home.

Direct individual to seek medical attention, including being tested for COVID-19.

Has the individual had a known exposure to a confirmed or probable case of COVID-19 or international travel in the 14 days prior to symptom onset, or does the school have additional concerns related to a potential COVID-19 infection with this individual?

Note: It is the responsibility of the individual or their parents/guardians to not attend the school if they have these risk factors, however it may become apparent during the interactions that these risk factors do apply.

NO YES

Call York Region Public Health to report the illness and the school exposure to the symptomatic individual.

Individual are not permitted at the school while awaiting test results:

- If the test result is negative the individual may return to the school it is has been at least 24 hours since their symptoms started improving (no fever for at least 24 hours, mild symptoms may persist).
- OR**
- If the test result is positive the individual is to self-isolate for at least 14 days from the day the symptoms started. Individual may return to the school after this period upon the guidance of York Region Public Health.
- OR**
- If individual was not tested, they must self-isolate for 14 days from the day symptoms started. If individual's symptoms have been identified by a health care provider to be related to an ongoing health condition, their return to school may be considered based on circumstances.

Note: Siblings or other household contacts of symptomatic individuals with no known risk factors (close contact to a confirmed or probable case or recent travel) may attend the school unless symptomatic.

If the individual tests positive their siblings and other household contacts would then not be permitted at the school and required to self-isolate.

1-877-464-9675
 TTY 1-866-512-6228
 york.ca





Managing Symptoms of COVID-19 for Students

SHOULD MY CHILD ATTEND SCHOOL?

COVID-19 is a viral illness caused by a coronavirus called SARS-CoV-2 and is spread through respiratory droplets when in close contact with someone who is infected. This virus can often cause a mild illness, with symptoms similar to that of the common cold but can also cause more severe illness, with symptoms such as pneumonia (infection of the lungs).

Symptoms of COVID-19

Common symptoms

- Fever (a temperature of 37.8°C/100.0°F or greater)
- Cough (that is new or worsening)
- Shortness of breath

Other symptoms may include

- Sore Throat
- Runny nose (Rhinorrhea)
- Nasal Congestion
- Decrease or loss of sense of taste or smell
- Nausea and/or vomiting
- Diarrhea
- Abdominal pain

It is recommended that any individual experiencing COVID-19-like symptoms seek medical attention and be tested for COVID-19.

Remember to screen your child for symptoms and risk factors every morning before school

Should my child go to school?



What actions should I take?

KEEP YOUR CHILD HOME FROM SCHOOL

1. Notify your child's school
2. Your child is required to self-isolate at home for at least 14 days from the day they developed symptoms
3. Your child should also be isolated from any household members who are not also confirmed cases
4. York Region Public Health receives notification of all confirmed cases of COVID-19 and follows each case during their isolation period. Public Health will help you understand when your child is ready to return to school

All of your child's close contacts, including siblings and other household contacts must self-isolate for 14 days from their last exposure to your child.

KEEP YOUR CHILD HOME FROM SCHOOL

1. Notify your child's school
2. Your child should self-isolate at home for at least 14 days from the day they developed symptoms
3. Seek medical attention for your child, including having them tested for COVID-19
4. Your child should also be isolated from any household members
5. Public Health follows all **probable cases** awaiting test results during their isolation period and will help you understand when your child is ready to return to school

All of your child's close contacts including siblings and other household contacts must self-isolate while awaiting your child's test results and for the remainder of the 14 days if your child tests positive.

KEEP YOUR CHILD HOME FROM SCHOOL

1. Notify your child's school
2. Seek medical attention for your child, including having them tested for COVID-19
3. Your child should self-isolate at home
4. If your child is tested and receives a negative result they may return to school if at least 24 hrs have passed since symptoms started improving.
5. If not tested your child must self-isolate for 14 days from the day symptoms started. If assessed by a health care provider their return to school may be considered earlier in some instances (e.g., symptoms are related to an ongoing health concern).

Your child's close contacts including siblings and other household contacts do not need to self-isolate while awaiting test results (siblings may attend school during this time)

KEEP YOUR CHILD HOME FROM SCHOOL

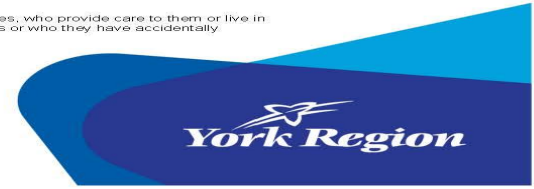
1. Notify your child's school
2. Your child should self-isolate at home for 14 days since they were in close contact to an individual with COVID-19 or travelled out of Canada
3. If your child develops symptoms seek medical attention for your child, including having them tested for COVID-19

YOUR CHILD MAY ATTEND SCHOOL

1. Monitor your child for symptoms and keep child isolated from the ill individual
2. Your child may continue to attend school
3. If your child develops symptoms seek medical attention for your child, including having them tested for COVID-19
4. If the ill individual tests positive for COVID-19 your child will have to isolate for 14 days from their last exposure to the individual. If the ill individual is never tested return to school should be considered on a case by case basis as advised by a health care professional or Public Health

PROBABLE CASE Individuals who are experiencing symptoms of COVID-19 who have in the 14 days prior to symptom onset had close contact with a confirmed or probable case or have travelled outside of Canada.

CLOSE CONTACT People who were within 2-meters of an individual for more than 10 minutes, who provide care to them or live in the same household, people they have had close physical contact with, such as shaking hands or who they have accidentally coughed, sneezed or spit on while talking to.

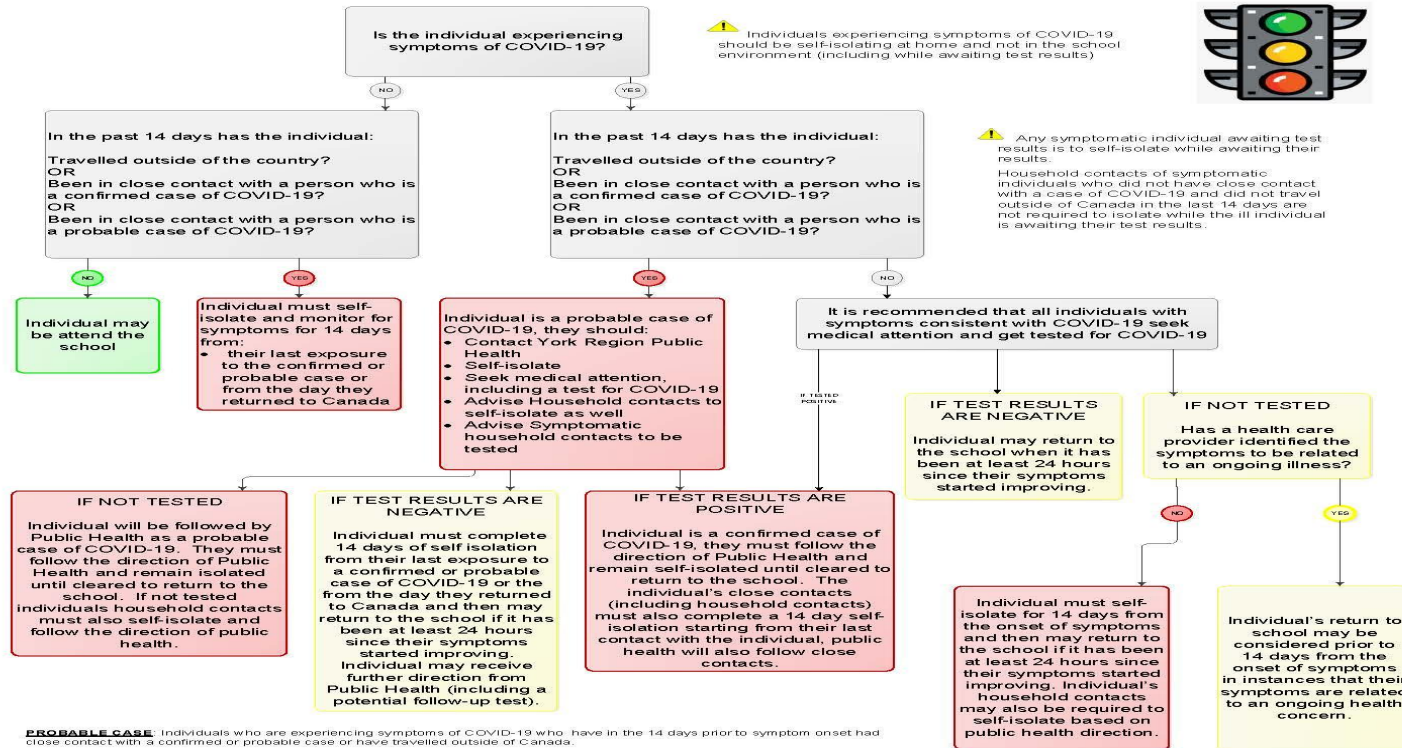




Managing Symptoms of COVID-19 for Students

PREVENTING COVID-19 EXPOSURES IN THE SCHOOLS

Preventing COVID-19 exposures in the school setting includes making sure people who may pose a risk do not enter a school. Use this resource to decide who should and should not be in a school.



Individuals experiencing symptoms of COVID-19 should be self-isolating at home and not in the school environment (including while awaiting test results)



Any symptomatic individual awaiting test results is to self-isolate while awaiting their results. Household contacts of symptomatic individuals who did not have close contact with a case of COVID-19 and did not travel outside of Canada in the last 14 days are not required to isolate while the ill individual is awaiting their test results.

PROBABLE CASE: Individuals who are experiencing symptoms of COVID-19 who have in the 14 days prior to symptom onset had close contact with a confirmed or probable case or have travelled outside of Canada.

CLOSE CONTACT: People who were within 2-meters of an individual, for more than 10 minutes, who provide care to them or live in the same household, people they have had close physical contact with, such as shaking hands or who they have accidentally coughed, sneezed or spit on while talking to.

SYMPTOMS HAVE IMPROVED: The individual's symptoms are improved, however mild symptoms (e.g., cough and runny nose) are known to persist. Individual must be free of fever for at least 24 hrs and not experiencing any new or worsening symptoms.

1-877-464-9675
TTY 1-866-512-6228
york.ca





Managing Symptoms of COVID-19 for Staff

- Staff will be required to conduct the self-assessment each work day prior to entering the workplace.
- Staff who are feeling ill and presenting with symptoms related to COVID-19 are to stay home from work and get tested at an Assessment Centre as soon as possible.
 - Such test results are to be shared with the Employee Health and Safety Services Team.
- Where staff identify while at work of COVID-19 type symptoms, the employee is to advise their supervisor, leave the workplace if able to do so, and get tested for COVID-19 at an Assessment Centre.
 - Employees are then to provide the results of the testing to the Employee Health and Safety Services Team.
 - Where the employee cannot leave the workplace under their own devices, they are to contact a family member or friend to pick them up from work and if space is available, then isolate in a workspace not frequented by staff or students. Upon the employee departing the workplace, the isolation room is to be cleaned and disinfected by custodial staff.
- Staff member to enter absence in Smart Find Express (SFE) using CODE 117 (COVID-19) if experiencing symptoms/illness.
- Self-isolate from others and do not attend work while waiting for test results.



Outbreak Management

Schools must immediately notify YRPH of any suspected/confirmed cases of COVID-19 (staff or students)

Schools must provide any requested information (e.g. daily attendance, and transportation records) to YRPH to support case management and contact tracing and other activities in accordance with all applicable legislation, including the Municipal Freedom of Information and Protection of Privacy Act

YRPH will determine any additional steps required, including but not limited to, the declaration of an outbreak and closure of classes and/or schools

Even one case of COVID-19 may constitute an outbreak (to be confirmed by YRPH/Ministry)

YRPH will collect information and conduct contract tracing



Outbreak Management, Continued

YRPH will contact the principal and set up a team teleconference to include the school principal, Board representative, YRPH Outbreak and Infection Control Team.

School boards must report on a daily basis any suspected or confirmed cases within the school community to the Ministry of Education using an online tool.

School principals are responsible for communicating with the Manager, Communications & Marketing, Mariann Gordon, so a message can be prepared to share with the school community consistent with Ministry guidance and relevant privacy legislation.

Anyone who tests positive for COVID-19 may not return to school until they are cleared according to Public Health guidance.

Please [click here](#) to learn more about what happens when a case of COVID-19 is detected at a school.



Technology

Devices:

Students will be encouraged to bring their own device (BYOD)/use their own devices in school. Students without personal devices will be provided with devices to use while at school. Devices will be cleaned between use.

In August, YCDSB will assess the technology needed for in-school learning and for in-home learning to ensure devices and Internet bandwidth is adequate. Students who require assistive technology will be provided the resources and support they need to continue their learning at home and/or in school.



Technology, Continued

Support:

Technical Support to students, staff and parents will continue to be facilitated via our call centre

Parent/Family and Student Support:

Families can request help by visiting <http://help.ycdsb.ca/vle>

Resources for Parents:

Resources for parents can be found on our board website www.ycdsb.ca under “Distance Learning Resources” VLE Environments & Resources for

Teachers:

YCDSB continues to endorse/support and provide professional learning resources and training for Brightspace D2L/Google Classroom and Google Meet. The resources for these platforms are hosted on our VLE website:

<http://help.ycdsb.ca/vle/>.



Technology, Continued

Safety and Security:

Professional Learning Resources and videos for staff can be found on the TechHub website or by clicking on this link: <https://sites.google.com/ycdsb.ca/technologysafety>.

These resources can also be made available for families.

Confidentiality:

A number of videos on privacy, security, password protection are available for staff to review as per above “Safety and Security” links.

Privacy:

[The Privacy in the Hybrid Learning Model: Common Questions from Parent Partners](#) document was created to answer parent FAQ about privacy during student learning.



Human Resources

Professional Development (PD)/Training/Instruction will be provided by the Board, the Ministry of Education and YRPH.

- Expectation is that all staff participate in the requisite PD/training/instruction to ensure their safety and well-being for a full return to work;
- Training/instruction may include and not be limited to hygiene/handwashing/respiratory practices, proper use of PPE, and workplace harassment/ discrimination/violence; and
- Training may occur on the Professional Activity Days to start the 2020-21 school year, as well as throughout the school year



Human Rights and Equity

In acknowledging that the COVID-19 pandemic may further exacerbate the existing inequalities for vulnerable groups, equality, respect and dignity remain the focus of this plan and our efforts to support a smooth transition back to school. As a Board, we will remain vigilant and address any concerns of harassment or discrimination, and will call out any issues of racism and intolerance as unacceptable and inappropriate behaviour.

We will continue to assess and address any human rights and equity related issues that are brought to our attention, in a transparent and accountable manner, applying all of our relevant policies and procedures.



Policies/Procedures

- **Safe Schools/Student Discipline**
- **The Provincial Code of Conduct and School Board Codes of Conduct**

If re-entry protocol by MOE/YRPH/YCDSB are not adhered to, school administrators will contact students' parents to discuss concerns regarding other students' safety.

A final result may be the implementation of either the Progressive Discipline Policy or Safe Schools/Student Discipline Policy.



Signage Locations Checklist

Entrances/Exits to building

[Covid-19 Screening](#)

[Child Check](#)

[Self-Assessment](#)

[Sanitize hands upon entry](#)

[Hand sanitizer use](#)

[Wear your mask/wash hands](#)

[Social Distance](#)

[Heroes wear masks](#)

[School entrance limited to students & staff](#)

Hallways

[Social Distance](#)

[Directional arrows](#)

[Heroes wear masks](#)

Washrooms/Gym Change Rooms/

Some tech rooms

[Maximum Occupancy](#)

[Social Distance](#)

[Hand Dryers](#)

[Wash Hands/Wear Mask](#)

[Hand Washing procedures](#)

Stairwells

[Social distance](#)

[Stairway directional arrows](#)



Signage Locations Checklist, Continued

Photocopy/Storage Rooms

[Maximum Occupancy](#)

[Hand sanitizer usage](#)

[Social distance](#)

Staff room/Teacher Work rooms/department offices/misc.

Enclosed “gathering” areas

[Maximum Occupancy](#)

[Hand sanitizer usage](#)

[Social distance](#)

[Sanitize work station](#)

[YPH Respiratory etiquette](#)

Elevators

[Maximum occupancy](#)

Board/Meeting rooms

[Maximum Occupancy](#)

[Hand sanitizer usage](#)

[Social distance](#)

Cafeteria

[Isolation Room](#)

Main Office

[Sanitize workspace](#)

[Social distance](#)

[Hand sanitizer](#)

[Wash Hands/Wear Mask](#)

[YPH Respiratory etiquette](#)



Signage Locations Checklist, Continued

Classrooms (Distribute to Teachers, with instructions)

[Sanitize workspace](#)

[Social distance](#)

[Heroes wear masks](#)

[Wear mask/wash hands](#)

[Hand sanitizer use](#)

[Hand washing procedures \(in classrooms with sinks only\)](#)

Water Fountains

[Water bottle filling only](#)



List of Resources Detailed in the YCDSB School Re-entry Plan

York Catholic District School Board Resources

- [York Catholic District School Board](#)
- [Back to School Parent Resource](#)
- [YCDSB Back to School Plan - Signage](#)
- [Elementary Return to School Training Video](#)
- [Process for Student Mask Wearing Accommodation](#)
- [Water Bottle Filling Station Sign](#)
- [YCDSB September Guidelines for Kindergarten for 2020-2021](#)
- [Supporting YCDSB's Students Health and Well-being through Active School Travel](#)
- [YCDSB Virtual Learning Environment \(VLE\) Support](#)
- [YCDSB Privacy and Security Resources](#)



List of Resources Detailed in the YCDSB School Re-entry Plan

York Region Public Health Resources

- [Check Your Child Daily for Symptoms of COVID-19](#)
- [Tested! Now What?](#)
- [COVID-19 Self-Assessment](#)
- [Staying Safe at School](#)
- Poster: [You can help stop the spread of COVID-19](#)
- Poster: [Kids – How to put on and take off face mask](#)
- Poster: [Masks protect you and me](#)
- Poster: [Hooray for handwashing](#)
- Poster: [Don't Get Germs: Wash Your Hands](#)
- Poster: [When to wash your hands](#)
- Poster: [Kids How to Hand Sanitize](#)
- Poster: [Common COVID-19 Symptoms](#)
- Poster: [Cover your cough or sneeze](#)
- Poster: [Physical Distancing Means](#)
- Video: [COVID-19 Hygiene for Kids](#)
- [If COVID-19 is Detected in a School, What Does Public Health Do?](#)
- [Preventing COVID-19 Exposures in the School: Guidance Regarding Staff/Visitors](#)
- [Preventing COVID-19 Exposures in the School: Guidance Regarding Students](#)



List of Resources Detailed in the YCDSB School Re-entry Plan

Government of Canada Resource

- [COVID-19 medical masks and respirators: Information for health professionals](#)

Government of Ontario Resources

- Ministry of Education's [Before and After School Programs Kindergarten - Grade 6 Policies and Guidelines for School Boards](#)
- Ministry of Education's [COVID-19 cases in schools and child care centres](#)
- Ministry of Health's [COVID-19 Reference Document for Symptoms](#)